

1. Price: 10/- at counter
2. On University Website  
www.kuk.ac.in free of cost



## KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

("A+" Grade, NAAC Accredited)

### APPLICATION FOR RE-CHECKING OF ANSWER-BOOKS

(The candidate is advised to carefully read the instructions and rate of re-checking fee printed on the backside and fill-up all the columns/particulars in his/her own handwriting.)

Case No. \_\_\_\_\_

1. Name of the candidate (in Block Letters).....
2. Name of Examination..... Annual/Suppl./Semester.....
3. Month & Year of Examination .....Result.....
4. Roll No. (In Figures).....Roll No. (In Words).....

Particulars of paper(s) in which re-checking is required				Detail of Fee remitted	
Sr. No.	Paper	Title of paper	Marks obtained	Amount Rs.	By Bank Draft No.
1.	.....	.....	.....	.....	.....
2.	.....	.....	.....	<b>(See instructions on back side)</b>	
3.	.....	.....	.....	University Receipt No./Bank Scroll No. ....	
4.	.....	.....	.....	.....	
5.	.....	.....	.....	Dated .....	

5. Specimen hand writing : In Hindi.....  
In English .....
6. I solemnly declare that I have carefully read all the relevant rules/ instructions etc. of the University for Re-checking and I undertake to abide by the same in all respects.
7. Postal Address of the candidate as written on the envelope (In Block Letters)  
.....  
.....  
.....  
..... Pin \_\_\_\_\_ (Signature of the Candidate)  
Dated: .....

**Note: A PHOTOCOPY OF BOTH SIDES OF DETAILED MARKS CARD/CERTIFICATE, FEE FOR RE-CHECKING OF ANSWER-BOOK(S) @ RS. 150/-PER ANSWER-BOOK AND A SELF-ADDRESSED ENVELOPE MUST BE ATTACHED WITH THIS APPLICATION.**

(For use in the Re-evaluation Branch)

- |   |  |
|---|--|
| <ol style="list-style-type: none"> <li>1. Date of Receipt of Application.....</li> <li>2. Receipt/ Diary No. ....</li> <li>3. Amount of Fee Paid .....</li> <li>4. Photocopy of DMC attached or not.....</li> </ol> | <ol style="list-style-type: none"> <li>5. Date of Declaration of Result.....</li> <li>6. Date of Dispatch of DMC .....</li> <li>7. ELIGIBLE-YES/NO</li> <li>8. Reason if not eligible .....</li> </ol> |
| Signature of Diarist  | Clerk Assit.      Supdt.      AR/DR  |

Answer-Book(s) Re-checked and found that.....  
.....  
.....

Clerk

Assistant

Supdt.

## INSTRUCTIONS FOR RE-CHECKING OF ANSWER-BOOK(s)

1. A Candidate may apply on the prescribed form for re-checking of answer-book(s) in Theory papers in an examination taken by him/her within 30 days of the date of dispatch of D.M.C. from the University; along with prescribed fee @ Rs. 150/-per answer-book; and a photocopy of Detailed Marks Card/ Certificate.

**Provided further that no answer-book(s) will be re-checked if the form for re-checking is received after one year of the date of exam on any ground whatsoever.**

2. *The applicant/student can deposit the fee **through** following modes:-*
  - i. *Postal Orders/Bank Draft in favour of the Registrar, Kurukshetra University, and Kurukshetra payable at Kurukshetra.*
  - ii *Cash can be deposited in any CBS Branch of PNB in India or receipt of authorized Bank of the University Bank on **the campus (Oriental Bank of Commerce, KUK)***
  - iii *Online by visiting **University Website**([www.kuk.ac.in](http://www.kuk.ac.in)) & attach with the application form.*
  - iv *Debit/Credit cards in **Cash Counter** (Admn. Block) at Kurukshetra University, Kurukshetra.*
3. Application received within 3 days after the above last date will be considered only if the same have been posted on or before the last date prescribed above.
4. Only 50% of the amount deposited is refundable where the application for re-checking is rejected by the University provided that the application for refund is received in the office within three months of the date of issue of rejection letter.
5. Re-checking will be done only to see if the marks awarded to various answers have been correctly added and if all the answers have been assessed by the Examiner.
6. Re-checking forms are available with the Manager, Printing and Publications, Kurukshetra University, Kurukshetra–136119 at the following rates:-
  - 1.At the Counter: Rs. 10-00 per form
  - 2.On University website:-[www.kuk.ac.in](http://www.kuk.ac.in): free of cost.
7. Re-checking form complete in all respects, along with fee, photocopy of DMC/Certificate and the envelope containing the address of the candidate written by himself/ herself be submitted personally or by Registered post, to the Assistant/Deputy Registrar (Re-evaluation) Kurukshetra University, Kurukshetra –136119.
8. Incomplete application in any respect will be rejected.
9. **As per Executive Council Resolution No.26 dated 01-12-2014 the prescribed fees for Inspection/Supply of certified photocopy of answer-book is `500/- per answer-book. No fee is required from BPL candidate. However, BPL candidates shall have to submit a proof of BPL. Application form for inspection/certified photocopy of answer-book is available on the website: [www.kuk.ac.in](http://www.kuk.ac.in) of the University.**